



ACADEMY OF FAMILY  
PHYSICIANS OF MALAYSIA

**Certificate in**  
**Teaching in Family**  
**Medicine**

**Academic Session 2025/2026**

Organized by

**Chapter of Teachers**  
**Academy of Family Physicians of Malaysia**

**Unit 3.11, Level 3, Medical Academies Malaysia,**  
**No.5, Jalan P8H, Presint 8,**  
**62250, W.P Putrajaya.**

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## Introduction

The Certificate in Teaching in Family Medicine Course (Academic Session 2025/26) serves to provide a structured and systematic training in fundamentals of medical education to family medicine teachers, especially trainers and assessors of the AFPM's post-graduate training programs in Family Medicine.

## Learning Outcomes

By the end of this course, the participant would be **able** to:

1. Describe **educational principles** related to postgraduate medical training
2. Construct **learning outcomes** for own teaching session
3. Utilize appropriate **teaching-learning approaches** to support learners in postgraduate family medicine
4. Administer appropriate **assessment** methods to learners
5. **Reflect** upon own practices in guiding learners in post-graduate studies

## Who should enroll?

- ⇒ Module writers, workshop directors and mentors of the Graduate Certificate In Family Medicine (GCFM) and the Advanced Training In Family Medicine (ATFM)
- ⇒ Directors / coordinators of AFPM's CPD courses & workshops
- ⇒ Examiners of the Conjoint MAFP/FRACGP Examination
- ⇒ Trainees of the DFM / ATP with interest in teaching posts in universities
- ⇒ Family physicians who are interested to share knowledge and skill with juniors and colleagues
- ⇒ Teachers / lecturers of other disciplines in Medicine who are keen to upgrade their teaching skills

## Course Methodology

This course is delivered by **three distance-learning modules** and **30-hours (approximate) skills-building workshops**. Minimum duration of six months is expected for completion of the course (expected completion is in January 2021). Designed with busy practitioners in mind, the discussions deal with only the essentials of education, as well as provision for extension is provided.

1. **Distance learning** modules consist of:

- ⇒ **Module 1:**  
*Principles of Education*  
*Supporting the Learner*  
*Planning to Teach*
- ⇒ **Module 2:**  
*Teaching-learning Approaches*  
*Evaluation of Teaching*
- ⇒ **Module 3:**  
*Assessment of Learning*  
*Giving Feedback*

*Note: Approximate time for completion of all modules and course assignment is 40 hours of reading / self-study time. (Approximate of 1-2 of hours study commitment per week)*

2. Face-to-face teaching **skills-building workshop:**

This consists of interactive and hands-on sessions to enhance teaching and facilitating skills. Facilitators include experienced family medicine teachers and invited medical education experts. Topics include:

- ⇒ Facilitating tutorials and small-group learning
- ⇒ Teaching in Family Medicine Practices / Clinical Teaching in Ambulatory Care
- ⇒ Enhancing Communication Skills and Professionalism in Family Medicine
- ⇒ Giving Feedback to Learners

*Note: Approximate time for attendance and completion of workshops is 30 hours*



## Pre-requisites

As the course aims to train teachers of family medicine, participants must have acquired the following:

- ⇒ Post-graduate certification in Family Medicine [MAFP/FRACGP/MMed(FM)] or other disciplines in Medicine
- ⇒ Ordinary membership\* (in-benefit) of the AFPM
- ⇒ They should be either teaching in Family Medicine (or other disciplines) or be prepared to be attached to a teaching position.

( \* All MAFPs are *Diplomate Members of the AFPM* - not "Ordinary" members.)

## Registration Fee

Course registration fee of **RM 4000** would be charged for each participant. The fee includes all course materials and attendance at the workshop. (Travel and accommodation expenses are not inclusive).

Payment by installment and sponsorship\* from AFPM can be arranged.

**\*Note: All teachers / mentors of the AFPM are required to complete this or equivalent course. Registration fee will be sponsored by the AFPM.**

## Assessment and Satisfactory Completion

Satisfactory Completion of this course, leading to the award of "AFPM Certificate in Teaching in Family Medicine – AFPM CTFM", will be based on the following:

- ⇒ Satisfactory completion of course assignment (minimum of **one** written assignment of 2500 words).
- ⇒ Satisfactory completion of the skills-building workshops (including attendance and reflective/observation tasks).
- ⇒ Recommendation by the Course Faculty.

(Note: assessment is based mainly on individual's portfolio in teaching, in-line with current recommendations on adult learning and work-based assessment. There will be no written examination)

## Course Faculty

**Professor Datin Dr Yong Rafidah A Rahman (Course Director)**

*MBBS, MAFP, FAFPM, FRACGP, FHEA(UK), PGDip Rep Med(UPM), PGDip MedEd(Dundee), ESME Cert Med Edu*

**Professor Datuk Dr Sheikh Mohd Amin** *MBBS, FRACGP, FAFPM, AM, DDU, DRM, CTFM*

**Professor Dr Kwa Siew Kim** *MBBS, FRACGP, FAFPM, AM, MSc Med Demog, CTFM*

**Dr Lily Zuryani Marmuji** *MBBS, FRACGP, FAFPM, MPH, CTFM*

**Dr. Haymond Prasad Narayanan** *MD(USM), MAFP(Mal), FRACGP (Aust), CTFM(AFPM), M.MedEdu(UM)*

**and others**

All faculty members of this course are experienced family physicians, clinical teachers and examiners, both in undergraduate and postgraduate medical programs. The Course Director has extensive experience in academic management, faculty development and quality assurance in medical education.

## Comments from previous courses

"...thank you for all the effort taken to run the Certificate in Teaching in Family Medicine (CTFM) course. Believe me, I found it profoundly exhilarating and extremely useful for teaching any medical programme..."

"...I wish to record my appreciation...with this course; I am ready to fly high..."

## Enquiries

**Administrative:** Ms Mala, (mala@afpm.org.my); Course Secretariat +603-88615511/5335

**Academic matters:** Prof Datin Dr Yong Rafidah A Rahman  
+60 12-6171963; yongrafidah@gmail.com; yongrafidah@msu.edu.my

## Other important information

Course commences **July 2025** (*further notification will be given*)

Places are limited to first 30 participants only. Full refund will be given for unsuccessful applicant.

## Registration Form

Please register me for the Certificate Course in Teaching in Family Medicine (Acad Session 2025/26)

Name (as in IC - please print)			
Identity Card number		AFPM Membership number:	
MMC Full Registration no.		Current APC number:	
Date of birth / age		Years :	
Address (home)			
Address (practice)			
Preferred mailing address:	Home / Practice (please circle)		
Email /s (compulsory information)			
Telephone (mobile)		Telephone (practice)	
Qualification (basic)		Awarding inst:	Year:
Qualification (postgraduate)		Awarding inst:	Year:
Sponsorship required from AFPM	YES* / NO (please circle)		
*If YES to above – are you willing to serve the AFPM as Family Medicine Teacher/ Mentor / other roles for at least 4 years?		YES* / NO (please circle)	
Payment enclosed ( <b>kindly submit payment only if AFPM sponsorship not required</b> ) :		Total: <b>RM 4,000</b> Cheque number / details :	
Please briefly describe your teaching experience/responsibility – if any (please append as attachment, if necessary)			
Signature			
Date			



Please complete and return and email to [mala@afpm.org.my](mailto:mala@afpm.org.my) , CTFM (full address on front page)